

PROSPECTUS

2025-26

59 Years of Glorious Journey



Dhakuakhana College
(Autonomous)

NAAC Reaccreditation (3rd Cycle) with Grade A

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Session 2025-26

Theme Song of the college

ৰচনা: পূৰ্ণানন্দ গগৈ, অৱসৰপ্ৰাপ্ত উপাধ্যক্ষ

আমি অজ্ঞানৰ আন্ধাৰ বিনাশোঁ
পোহৰৰ গতি খেদি
অজ্ঞানৰ আন্ধাৰ ভেদি
নিতে নৱ সৃষ্টিৰ আপোন প্ৰতিভা বিকাশোঁ
আমি অজ্ঞানৰ আন্ধাৰ বিনাশোঁ

সময়ৰ সংগতি ৰাখি
পুৰণি দুষ্কৃতি নাশি
আমি নৱ জ্ঞানৰ দিগন্ত প্ৰকাশোঁ
আমি অজ্ঞানৰ আন্ধাৰ বিনাশোঁ

সাম্য মৈত্ৰীৰ গান ৰচি
বঞ্চিতক প্ৰাপ্য যাঁচি
ভাতৃসম বন্ধত্বৰে
নতুন সমাজ গঢ়োঁ
আমি অজ্ঞানৰ আন্ধাৰ বিনাশোঁ

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Vision:

“Dhakuakhana College envisages socio-cultural upliftment through Higher Education and shall strive for academic excellence, community mobilization and empowerment of unprivileged sections, upholding local culture and heritage and deepening democratic and national ideals.”

Mission:

- *Learner Centric Programmes for development of literary and cultural activities along with meaningful exercise of curricular activities.*
- *Promotion of leadership qualities.*
- *Awakening the sense of unity, national-integrity and environmental awareness.*
- *Promotion of Games and Sports and creative activities.*
- *Promoting extension activities through different forums and means.*

Message from the Desk of the Principal



“You cannot fail in any laudable object, unless you allow your mind to be improperly directed.” —Abraham Lincoln

Dear student friends,

Education is an approach of learning novel ideas and unleashing the potential that every individual possess. Excellence has its foundation on it, and Dhakuakhana College (Autonomous) is dedicated to both. Every individual has a drive for greatness, and our mission is to unleash that potential via exceptional instruction and unwavering encouragement. Perseverance and determination are crucial traits in the educational process. They are the motivation behind students' perseverance through challenging coursework, ability to overcome obstacles, and ability to maintain focus on their long-term objectives.

Learning is not always simple; it requires constant work, fortitude in the face of failure, and an unwavering will to do better. Perseverance guarantees that students continue to study, develop, and succeed despite of challenges, while determination allows them to stay focused and keep moving forward. Education ultimately through these attributes turns potential into accomplishment. With this goal in mind, it is a great privilege for me to address you from the desk of Principal of Dhakuakhana College (Autonomous), an institution known for its unwavering commitment to academic excellence and creativity.

As we embark on another academic year, I am filled with pride and anticipation for the remarkable journey that lies ahead. I proudly announce the conferment of Autonomous status by the UGC last year and the commencement of the Integrated Teachers' Education Program (ITEP) from this academic year mark a significant step towards fostering an environment of academic rigor, innovation and holistic development.

Through its varied academic programs, skill- and value-based training, and vibrant extracurricular activities, our college is dedicated to promoting a culture of brilliance in all its manifestations. As educators, it is critical to encourage the critical thinking of students, effective communication, and recognize innovation, as emphasized by the National Education Policy (NEP), 2020, while also providing them with the tools, resources, and guidance they require to thrive in their academic, professional, and personal endeavours.

Success is more than just achieving personal goals; it also entails making a meaningful contribution to society and transforming the world. Our students are inspired to become capable and caring leaders, global citizens, and changemakers committed to bettering their local communities and beyond. Rather than being an objective, the road to excellence is a journey that requires perseverance, dedication, and the will to overcome obstacles. The satisfaction of reaching your goals, the knowledge that you have given it your all, and the joy that comes from making a big difference in the world are incalculable advantages, though.

With best regards,

DR. JUGANANDA SUT
PRINCIPAL
DHAKUAKHANA COLLEGE (AUTONOMOUS)
DHAKUAKHANA, ASSAM

1.0 GENERAL INFORMATION

1.1 The Institution at a Glance:

Dhakuakhana College (Autonomous), situated at the town Dhakuakhana, a sub-division head quarter of Lakhimpur district, has glorious journey with its mission to offer higher education to the aspirants of this economically disadvantageous region. To materialize the dreams of the foregoers of the culturally rich society, this college was established in **25th July, 1966**, by the way of public donations, and since its inception, this college has been playing a major catalytic role in socio-cultural transformation and imprinting several success stories in its history. The college has celebrated the glorious golden jubilee in the year 2016-17 and is reaccredited by National Assessment and Accreditation Council (NAAC) in 2023 with Grade A. Now, the UGC has conferred Autonomous status to Dhakuakhana College vide letter No. F. 2-10/2023(AC-Policy), dated 04 September, 2024.

Situated in a campus of fifteen acres on the northern bank of the river *Charikoria*, presently this co-educational institution offers courses from Higher Secondary to Degree level in both Arts and Science streams. It is equipped with a pool of facilities, viz., digitalized library, spacious classrooms, well equipped laboratories, playground, indoor stadium, auditorium, separate girls' and boys' hostels, etc. harbouring a club of nearly about 1700 students annually. The peaceful homely setting of the college campus, blessed with a green scenic beauty and blown refreshing air of the river bank, make the atmosphere favourable for an efficient teaching-learning environment.



1.2 Salient Features of the Institution:

- Dhakuakhana College is an Autonomous Institution as per notification of UGC since 2024.
- Thirteen full-fledged departments offering Four Year Under Graduate Programmes (FYUGP) under this institution.
- Offers Higher Secondary Courses (10+2 level) in Arts and Science streams.
- Dhakuakhana College (Autonomous) is offering the Integrated Teacher Education Program (ITEP) B.Sc., B.Ed. and B.A., B.Ed. programmes from the academic session 2025-26. The course aims at the dual purpose of providing student teachers disciplinary knowledge along with the professional knowledge in an integrated manner.
- The institution is going to offer M.A. programmes from the session 2025-26 in select subjects.
- Class rooms equipped with teaching learning facilities like Smart Board, LCD projector, etc.
- Digital Class Room for effective teaching-learning process, seminars, lectures, etc.
- Sophisticated Conference Hall.
- Regular assessment of students through sessional examinations, seminars, group discussions, home assignments, etc. for Under Graduate level, and terminal examinations for Higher Secondary level.
- DSpace digital library.
- Language Laboratory with sophisticated facilities.
- Student support mechanisms like career counseling, awards for academic achievements, remedial coaching, add-on courses, skill based courses, certificate courses, hostels for girls and boys, departmental societies/forums, etc.
- Mentoring and Personal Counseling for students.
- Campus placement by different Government and Non-government organizations.
- Outdoor and indoor sports facilities, well equipped Yoga Centre.
- Literary and cultural activities like Youth Festival, College Week, Prahlad Gohain Memorial Debate Competition, Quiz Competitions, Special Lecture Programmes, etc.
- Awareness programmes for community development, women empowerment, health awareness, environment protection, hands-on-training programmes etc.
- Extension activities through National Service Scheme (NSS), Women Cell, Alumni Association, and adoption of three secondary schools under Organic Linkage Scheme of Government of Assam.
- Community outreach programme in five villages (including two adopted villages) under Unnat Bharat Abhiyan.
- Educational tours / excursions / field trips, etc.
- Distance Learning Courses under Krishna Kanta Handiqui State Open University (KKHSOU) and Dibrugarh University.
- Institutional Biotech Hub for research facilities in the relevant fields.
- Free admission to students of Below Poverty Line (BPL) as per the schemes of Government of Assam.

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- Hygienic canteen facility for refreshment.
- Green campus with recreational importance.



Fig: Clean and green Campus



Fig: Disabled Friendly Campus



Fig: Plastic free Campus

2.0 ACADEMIC INFORMATION:

2.1 Courses at a Glance:

i) General Courses:

- Higher Secondary Courses in Arts and Science streams under Assam State School Education Board (ASSEB).
- Four Year Under Graduate Programmes (FYUGP) in Choice Based Credit System (CBCS) under NEP, 2020, as per syllabus of Dhakuakhana College (Autonomous)
- Ongoing Four Year Under Graduate Programmes (FYUGP) in Choice Based Credit System (CBCS) under NEP, 2020, under Dibrugarh University.
- Master of Arts (M.A.) programmes in Assamese and Political Science as per syllabus of Dhakuakhana College (Autonomous).

ii) **Integrated Teacher Education Programme (ITEP)** with Secondary-Stage Specialization for Four Year B.Sc.,B.Ed. and B.A.,B.Ed programmes

iii) **Add On courses:** Add On courses (Total sixteen) augmenting the drive for applied knowledge and the necessity for employment as an extra choice-based curriculum for the students of B.A./B.Sc. programmes.

iv) **Skill-Based Professional Courses:**

- Self-financed Certificate Course in Computer Application (*Six Month /One Year duration*).
- Certificate Course on Food and Beverage, Knitting and Cutting, Computing and Peripherals, Analyst Security Operations Centre under PMKVY 4.0(*Six Month*).
- *PM Vishwakarma*, a skilled based course for any persons above 18 years of age, conducted by National Skill Development Corporation (NSDC), with intake capacity of 11 to 45 students per batch, in the sectors :i) Sector Agriculture (QP/Job Rule Name- Fishing Net Maker), and ii) Sector Capital Goods (QP/Job Rule Name- Blacksmith).

v) **Distance Learning Courses:**

(a)M.A. in Assamese, English, Economics, Education, Mathematics, Political Science and Sociology under the Directorate of Open and Distance Learning, Dibrugarh University

(b) **Courses Under Open University System:**

Dhakuakhana College facilitates Open University Programmes under **Krishna Kanta Handiqui State Open University (KKHSOU)**, Assam, which is a pioneer in distance education in the North-East India. The programmes offered at the Dhakuakhana College Study Centre are as follows.

• **Post Graduate Programme :**

M.A. in Assamese, English, Economics, Political Science and Sociology

• **Degree Programme :**

- **Bachelor of Arts (BA) Programmes** (Both Major and General) in semester system.

➤ Bachelor of Computer Application (BCA)

• **Diploma Programmes :**

- Diploma in Journalism and Mass Communication (DJMC)
- Diploma in Assamese Journalism (DAJ)
- Diploma in Tourism (DTM)
- Diploma in Hotel Management (DHM)
- Diploma in Creative Writing in English (DCWE)
- Diploma in Elementary Education (D.El.Ed.) for Primary School Teachers

2.2 Number of Available Seats and Combinations of Subjects:

• **Higher Secondary Course :**

Stream	Number of Seats	Compulsory Subjects	Elective Subjects (At least three but not more than four subjects)
Arts	100	English, MIL (Assamese)/ Alternative English	<u>Group A (Any three subjects):</u> Political Science, Education, History, Sociology/Anthropology/Mathematics <u>Group B (Any one Subject):</u> Economics, Advance Assamese, Logic and Philosophy
Science	80	English, MIL (Assamese)/ Alternative English	Physics, Chemistry, Biology, Anthropology/Mathematics

• **Four Year Under Graduate (Major):**

<u>Subject</u>	<u>Number of Seats</u>
Anthropology*	60
Assamese	60
Botany	60
Chemistry	50
Economics	25
English	25

<u>Subject</u>	<u>Number of Seats</u>
Education	50
History	50
Mathematics*	50
Political Science	65
Physics	40
Sociology	60
Zoology	65

*Subjects may enroll students from both H.S. Arts and Science streams

• **Master of Arts Programme:**

Assamese: 25
Political Science: 25

• **ITEP:**

B.Sc.,B.Ed.:	50
B.A.,B.Ed:	50

***Note:** The course structures and detailed syllabi of the Four Year Under Graduate Programmes (FYUGP), Master of Arts Programme and ITEP may be seen in Dhakuakhana College (Autonomous) website.*

Eligibility criteria for admission into H.S. and Four Year Under Graduate Programme (FYUGP) are as follows.

i) H.S. (Arts and Science) :

A student who has passed the H.S.L.C. Examination under ASSEB or any other equivalent recognised board with a minimum of 40% marks will be eligible for admission into the Higher Secondary Courses in Arts or Science.

ii) Four Year Under Graduate Programme:

A student who has passed the Higher Secondary Examination (10+2) under ASSEB or any other equivalent examination (10+2) with a minimum of 40% marks will be eligible for admission into the First Semester classes of the Four Year Under Graduate Programme.

iii) B.A. B.Ed./ B.Sc. B.Ed. under ITEP: Candidates with minimum 50% marks in Senior Secondary or plus two examination or its equivalent (under 5+3+3+4 pattern) from a recognized board are eligible for admission. The relaxation in percentage of marks and in the reservation shall be as per the rules of the Central Government or State Government wherever applicable. Admission in ITEP shall be through National Common Entrance Test (NCET) conducted by National Testing Agency (NTA), qualifying which a candidate will be eligible for admission in ITEP with Secondary-Stage Specialization for Four Year B.Sc.,B.Ed./ B.A.,B.Ed. programme.

iv) Master of Arts (M.A.) courses: As per provision mentioned in the Regulation of the M.A. Programme of the college.

2.3 Medium of Instruction and Teaching Hours:

Medium of instruction for H.S. and Degree classes is both Assamese and English. Students have their choice to write answers either in English or in Assamese in the examinations. Classes for the new session will start immediately after the admission as per the Academic Calendar. The teaching hour is from 9:00 a.m. to 4:00 p.m. for routine classes (*Subject to modification from time to time, Academic Calendar enclosed*).

2.4 Admission Procedure:

The admission into Four Year Under Graduate Programmes (FYUGP) and Higher Secondary Courses will be entirely in online mode. The College Prospectus can be downloaded from the link provided in college website www.dhakuakhanacollege.ac.

(A) Admission in FYUGP will be through Assam Admission Samarth Portal(<https://assamadmission.samarth.ac.in/>)

- Students must register through Assam Admission Samarth Portal (<https://assamadmission.samarth.ac.in/>). The portal is open for Registration
- The registration process has three steps:
 - Step 1- Registration through mobile number & email id
 - Step 2- completion of profile
 - Step 3- selection of programme
- Documents required for registration (size: 10-500kb)
 - Income certificate (for Fee waiver admission)
 - Permanent Residential Certificate (PRC)
 - Identity Proof (ID)
 - Caste Certificate
 - Transfer Certificate
 - Digital Photo & Signature

(B) Students seeking admission in Higher Secondary First Year have to apply through the Darpan portal (<https://darpan.ahseconline.in>) maintained by ASSEB for the purpose.

On the other hand, the students seeking admission in Four Year Under Graduate Programmes (FYUGP) have to register first themselves in the college website, and then fill up the online form with the required data and upload the documents needed. The forms so collected will be scrutinized by the Admission Committee and a merit list will be generated. The list of selected candidates will be uploaded in College Website as well as in College Notice Board. The selected candidates will have to get admitted in online mode within the specified date as fixed by the college; otherwise, their claim for the seat will be forfeited after the elapse of the time.

It is noteworthy that the online admission will be entirely provisional which will be made regular only after physical verification of the submitted documents in Counseling Session to follow later on.

Details regarding online admission procedure will be informed in due time in college website and also in college notice board. **Applicants may approach the Admission Help Desk during working hours (from 9 am to 4 pm) for clarity of doubts, if any.**

Admission to the college is made strictly on merit basis which is governed by the college admission rules and subject to the approval of the Principal.

There is a provision for reservation of seats for students belonging to caste *SC, ST and OBC/MOBC* categories and *Differently Abled* category as per State Government reservation criteria. A few seats are also allotted to the students having outstanding performance in the

fields of *Games & Sports, Cultural activities, NCC and NSS*. A student seeking admission to the hostel will have to submit the Hostel Admission Form along with the college Admission Form.

Note:

- * Candidates seeking admission under reserved category must submit Caste Certificate /Differently Abled Certificate with photograph duly signed by the competent authority (Deputy Commissioner or Authorised Person) along with the application form.
- * Candidates seeking admission under the quota of games & sports and cultural activities must submit Certificate(s) of Award / Participation in State / National level competitions of the respective discipline.
- * Candidates seeking admission under Fee Waiver Scheme of Govt. of Assam have to submit Income Certificate issued by only concerned Circle Officer.
- * Candidates, who had passed qualifying examination before 2024, must submit relevant certificate / affidavit along with the application form for the gap period.
- * Incomplete application forms will summarily be rejected.
- * ***The college reserves the right to deny admission to anyone without giving any reason.***

2.5 Excerpts of the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP)2024:

According to the newly introduced National Education Policy (NEP), Dibrugarh University has recently introduced Four Year Undergraduate Programmes (FYUGP) 2023,w.e.f. the academic session 2023-24.For implementation of NEP, 2020, a revised regulation for FYUGP is formulated with effect from the academic session 2024-25 for the students admitted in FYUGP. Accordingly, Dhakuakhana College is offering different programmes as per regulation of the institution prepared as per *Dibrugarh University Regulations (Revised)for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2024*.The FYUGP regulation of Dhakuakhana College (Autonomous) can be downloaded from the College website

Some Salient Features of FYUGP:

a) General objectives of FYUGP:

- This system is designed to offer undergraduate programmes-- UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Major) and Four Year UG Degree (Major with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.
- It provide a multidisciplinary set-up to build vibrant communities of

scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.

- It is designed to nurture avenues for developing holistic individuals through an identified set of skills and values.
- It is designed to provide a student centric, flexible, choice based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

b) Undergraduate Programmes:

Undergraduate programmes will include the following

(i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.

(ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based /skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.

(iii) **Three Year UG Degree Programme (B.A. /B.Sc. programmes) with Major:** Students who wish to undergo a 3-year (6 semesters) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time

iv) **Four Year UG Programme (B.A./B. Sc. programmes) with**

Major: Students who wish to undergo a 4-year (8 semesters) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

- v) **Four Year UG Programme (B.A./B. Sc. programmes) with Major with Research:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Major and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

c) **Definitions:**

- a. **Programme:** The term programme is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.
- b. **Course:** A “Course” means one of the specified units which goes to comprise a programme of study.
- c. **Academic Year:** An ‘Academic Year’ means a period of twelve months consisting of two semesters.
- d. **Semester:** The word “semester” is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.
- e. **Semester Duration:** A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.
- f. **In-semester:** The word “in-semester” is used to refer to the continuous evaluation within the half-yearly term.
- g. **End-semester:** The word “end-semester” is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.
- h. **Credit:** A ‘credit’ is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks).
- i. **Academic Bank of Credits (ABC):** ‘Academic Bank of Credits (ABC)’ is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote

distributed and flexible teaching learning.

- j. **Academic Flexibility:** ‘Academic Flexibility’ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities removing the rigid curricular boundaries and creating new possibilities of life-long learning.
- k. **Credit accumulation:** ‘Credit Accumulation’ means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the ‘credits’ earned by them by undergoing ‘courses’ in any of the eligible HEIs.
- l. **Credit accumulation from MOOCs in SWAYAM, Infosys Springboard or other digital platforms:** The MOOCs courses taken by the students through the online modes from SWAYAM platform or any other UGC approved online courses shall be considered for credit accumulation using the Academic Bank of Credit subject to compatibility of course content & assessment process with the prior approval of the respective Board of Studies.
- m. **Credit recognition:** ‘Credit Recognition’ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.
- n. **Credit redemption:** ‘Credit redemption’ means the process of commuting the accrued ‘credits’ in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the ‘credits requirements’ for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.
- o. **Credit transfer:** ‘Credit transfer’ means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed ‘credits’ to individual registered ABC account in adherence to the UGC credit norms for the ‘course/s’ registered by the desirous students in any HEIs within India.
- p. **Semester Duration:**
 - i) **Odd Semesters:** July–December (including end-semester examinations and semester breaks)
 - ii) **EvenSemester:** January-June(includingend-semesterexaminationsandsemesterbreaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

d) Academic Schedule: The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Major) and Four Year UG Degree (Major with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

e) Course Structure

(i) Course structure of Four Year Under Graduate Programmes (FYUGP) in Dhakuakhana College (Autonomous)

Year	Semester	Course (Lecture+Tutorial+Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit
1	1 st Semester	Major(Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science–I/Social Science/Humanities- I/Commerce-I	1	3	3
		AEC1: Language(MIL/Regional Language)	1	4	4
		ValueAddedCourse1:Und erstanding India /Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		Total			20
	2 nd Semester	Major(Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science–II /Social Science/Humanities–II/Commerce-II	1	3	3
		AEC2:LanguageandCommunicationSkills (English)-II	1	4	4
		ValueAddedCourse2: Environmental Education with emphasis on community-based activities (more emphasis on practical) / Yoga	1	2	2
		Skill Enhancement Course	1	3	3
		Total			20
Grand Total (Semester I and II)					40
The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 40 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship/ Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester					

2	3 rd Semester	Major	2	4	8
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science/Social Science /Humanities-III/Commerce-III	1	3	3
		ValueAddedCourse3: Digital and Technological Solutions/Digital Fluency	1	2	2
		Skill Enhancement Course	1	3	3
		Total			20
	4 TH Semester	Major(Core)	3	4Creditper course	12
		Minor	1	4	4
		Internship + Community Engagement OR Internship / Community Engagement	1 + 1 OR 1	2(I) + 2(C) = 4 OR 4(I)/ 4(C)	4
		Total			20
Grand Total (Semester I, II, III and IV)				80	
The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 80 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship/ Apprenticeship					

(ii) **The nature of the Courses for all Under Graduate Academic programmes shall be as below:**

Category of the course	Course	Description
Major Discipline: Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
Minor discipline: Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline	Minor discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline.

<p>Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education.</p> <p><i>However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.</i></p>	Multi-Disciplinary Generic Elective- Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC
	Multi-Disciplinary Generic Elective- Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC
	Multi-Disciplinary Generic Elective- Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall Offer GEC
<p>Ability Enhancement Courses: These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.</p>	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
	Language and Communication Skills (English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course

	Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.
Value Added Course 2: The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.
	Yoga	Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.
	Environmental Education/ Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.

	Digital and Technological Solutions/Digital Fluency	Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the Employability of the youth.
	Understanding India	The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school/community/society, specifically.
Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.		The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.
Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):		The curricular component of 'community engagement and service' seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring School students and other community works

Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
Internship	Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and as a by-product, further improve their employability.
Research Project	All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advanced courses, research methodology courses and a research project.

- f) **Change in Major:** *Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary courses during the first year.*
- g) **Change in Minor:** *Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester.*
- h) **Examination and evaluation:**
- Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
 - There shall be 20% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
 - In-semester Assessment:** In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.

- iv. **End Semester Examination:** There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
- v. **Betterment Examination:**
A student shall be entitled to take the 'Betterment Examinations' in any two theory courses after successful completion of 3year/4year programme only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch. No betterments shall be allowed in the practical/project/dissertation/internship examinations.

i) Provision of Multiple Exit:

- a) **Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 44 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.
- b) **Exit 2:** There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 88 credits will be awarded a UG Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th Semester examination.
- c) **Exit 3: Three Year UG Degree Programme (BA./B. Sc, B. Com and Bachelor in other discipline) with single/double major:** There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 132 credits.

Four Year UG Programme with Honours (BA, B. Sc. B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major

discipline after successful completion of four years with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

Four Year UG Programme with Honours with Research (BA, B.Sc., B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 176 credits.

j) Grading System:

- a.* The absolute grading system shall be applied in evaluating performance of the students. The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70%-80%)
B+	Good	7 (Marks securing 60%-70%)
B	Above Average	6 (Marks securing 50%-60%)
C	Average	5 (Marks securing 40%-50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	(absent)	0

3.0 ADMISSION FEES:

The admission fees for B.A. and B.Sc. 1st Semester and H.S. 1st year (Arts and Science) classes are fixed as per the directions of the Government of Assam and the fee structure is placed as follows.

B.A. 1 st Semester:	Rs. 4,060/-
B.Sc. 1 st Semester:	Rs. 4,960/-
H.S. 1 st Year (Arts):	Rs. 3,150/-
H.S. 1 st Year (Science):	Rs. 3,330/-

Note: The fee has to be paid preferably as **digital payment** as per the policy and directives of the Central and State Governments.

4.0 INFRASTRUCTURE AND LEARNING RESOURCES:

4.1 Biotech Hub:

Institutional Level Biotech Hub has been established in Dhakuakhana College under the financial assistance of Department of Biotechnology (DBT), Government of India, which is initially to be run for three years with the allocated fund that may be extended for further period. The motto of the Hub is to make concern about biotechnology to the students and provide preliminary research facilities to the young research scholars. Dhakuakhana College Biotech Hub is designed for research and development particularly in the area of phyto chemistry. Interested young research scholars who desire to work in this field may take opportunity of the Hub. It is worthy to mention that along with several modern instruments, the Hub has a UV-VIS Spectrophotometer for fundamental research and analytical experiments.

4.2 Hostel:

The college has two separate hostels for girl and boy students. Hostel seats are allotted to the students mainly on merit basis. Application for admission into the hostel is to be made to the respective Superintendents of Hostels in the prescribed form. The admission procedure and the conduct in the hostels are governed by the Dhakuakhana College Hostel Rules.

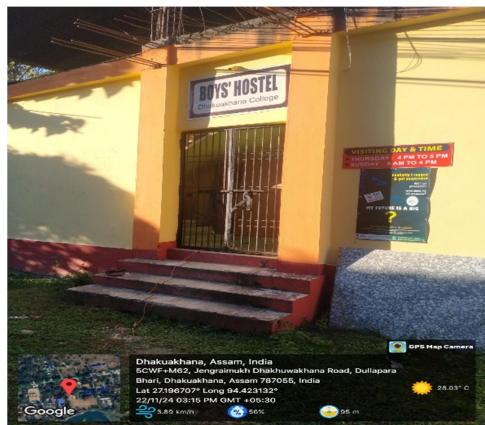


Fig: Boys' Hostel



Fig: Girls' Hostel

4.3 Canteen:

The canteen in the college premises is taking every care to provide fresh and quality food at a reasonable price.

4.4 Sports Facilities:

Games & Sports talents among the students are nurtured through various facilities available in the College. The college has a big play ground which is used for various games & sports, one Hand Ball Court and two Volleyball Courts with flood light facility in the campus creating a healthy environment of sports. The college has a well-equipped Indoor Stadium with Badminton Courts and Table Tennis Boards. A Multi Gym Setup with sufficient equipment installed inside the Indoor Stadium.

4.5 Central Library:

The Central Library of the College is a hub of knowledge resources. The library provides best academic support in the field of learning through different information products. It is enriched with 18,800+ books including 620+ reference volumes. It has also subscribed to 08 reputed peer reviewed journals, 05 magazines and 05 newspapers (one e-paper). Moreover, the central library also provides access e-resources through NLIST and also club member of NDLI Club. The reading room of the library accommodates about 80 plus students along with separate desks for teachers. The central library facilitates an e-resource corner for students with a LAN connection.

4.5.1 Key Constituents and Functions of the Central Library:

(i)Structure of the Central Library: Besides being a hub of Books and References, the Central Library of the college also comprises of sections like- Rare books, Local history of Dhakuakhana, books on Skill and Personality Development of students, Books by renowned authors of Assam and also a section of women collection

(ii)Library Automation: The central library is fully computerized and students can access the books through WebOPAC (Online Public Access Catalogue) located within the library. Moreover, all the transactions of the library are maintained through the Integrate Library Management System Software (ILMS) known as SOUL 3.0.

(iii)Digital Library: The central library consists of Digital Library System which acts as a platform for e-learning using the software D-Space. Students can browse the digitized documents like question papers of previous years, information relating to local history of the region and academic publications through the Digital Library System.

(iv)E-Resources: The library caters to the needs of the 21st century learning resources, basically the e-resources. Students can access to 1,35,000 plus e-books and 6,000 plus e-journals of N-LIST programme of INFLIBNET (Information and Library Network), Ahmedabad, an IUC of UGC through the Digital Library system. The

students can collect the username and password from the Office of the Librarian, and can access into it from anywhere and at anytime. Moreover, Dhakuakhana College library is a Club Member of the National Digital Library of India.

(v) Internet Access: Students and staff can access the 5G internet facility in the library during the library hours.

4.5.2 Library Rules:

(i) The Central Library is administered under the supervision of the Librarian.

(ii) Duration of Library Hours : 8:30 a.m. to 4:30 p.m.

The library is open on all working days except holidays. Library remains open even during the semester breaks.

(iii) Number of library books issued to each student:

H. S. students : 2

Degree students : 4

The circulation service of the library starts from 10 a.m. onwards

In no case, a student can keep a book for more than fifteen days from the date of issue, violation of which may lead to impose penalty as per Library Rules of the college.

4.6 Departmental Libraries:

Each department of the college has a separate Departmental Library which is maintained by the respective department. Books are issued from Departmental Libraries to the students and faculty members of the department concerned.

4.7 Laboratories:

There are well-equipped modern laboratories in all the departments of the science stream for the practical classes.

4.8 Computer and Internet:

Teachers and students can access computers and wi-fi facilities either in the centralized computer classroom (with 40 terminals) and in the Central Library. Besides, all the departments have computers with internet facilities.

4.9 Audiovisual Aids:

All the departments are facilitated with Smart Board/Projector to enable the teachers to use the modern technology in class room teaching. Moreover, the college has a separate Digital Classroom which is equipped with modern digital gadgets.

4.10 Language Laboratory:

There is a Language Lab with twenty one computers in the college. The students get the opportunity to improve the proficiency in conversation skills of languages in this Language Laboratory.

4.11 LYCEUM: An Alternative Learning Centre

Originating from the Ancient Greek idea and is later seen as a category of educational institution defined within the education system in Europe, 'LYCEUM', is a platform providing an Alternative Learning Centre for the students of Dhakuakhana College. Initiated by the Department of Political Science, LYCEUM is objectified to think and promote students beyond academics.

4.12 Street Library:

'**Republican- A Street Library**' was established on December 10, 2021 under the initiative of Department of Political Science. The aim of this library is to make it possible for the college students to study in an open-end environment and to make arrangements for all college students to study books on any subject at any time. Recently, the library has a total of 250 books in the fields of history, political science, contemporary literature and of competitive examinations including vernacular newspaper.

4.13 Orchidarium:

Orchidarium is a hub of orchids maintained by the Orchidarium Maintenance Committee which harbours many species of orchids which has a recreational value with admirable scenic beauty. It is also used for the curricular and co-curricular purposes.

4.14 Vermicomposting Unit:

There is one fully functional vermicomposting unit under the supervision of Vermi Compost Bed Maintenance Committee. This is a regular practice of the institution, technology of which is used for firsthand experience of the students of Skill Enhancement Course, Vermicompost Technology. Moreover, the produce of it is used in the gardens of the institution and also marketed in a reasonable price for resource generation of the institution.

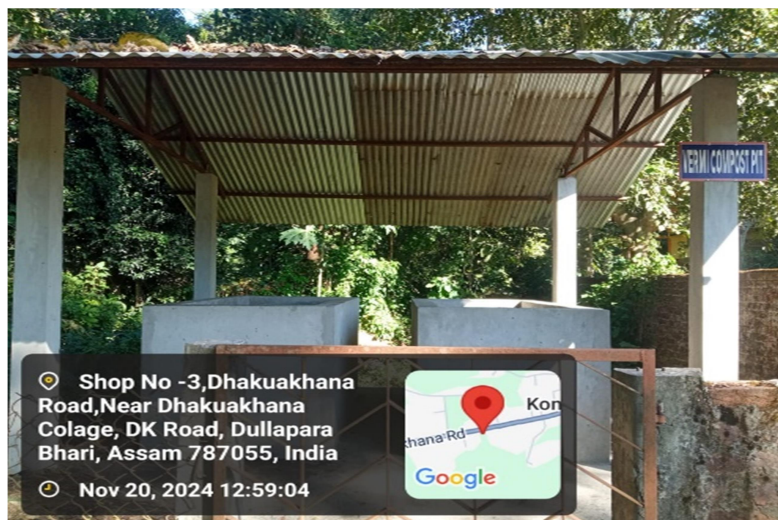


Fig: Vermicompost Unit

4.15 Mushroom Cultivation Unit:

The mushroom cultivation unit is supervised by Mushroom Cultivation Maintenance Committee, produce of which is marketed in a reasonable price for resource generation of the institution. It is also used for teaching-learning purposes under the curricular and co-curricular programmes.

4.16 Conference Hall:

An air-conditioned Conference Hall with audiovisual system is there for meetings, discussions, seminars, etc. to be used by the stakeholders.

4.17 Day Care Centre:

A Day Care Centre is there in the college which serves the members of the teaching and nonteaching staff when need arises to take care of their children during the college hours or any other caring purposes.

4.18 First Aid Room:

A First Aid Room equipped with necessary first aid tools is there to be used by the stakeholders during the need of urgent accidental situations.

STUDENT PROGRESSION:

5.1 Results of B.A. /B.Sc. 6th Semester

Year	Stream	Number of students appeared	Number of students passed	Percentage	Remarks
2020	B.A.	134	118	87.41%	NONCBCS
	B.Sc.	201	177	88.06%	
2021	B.A.	159	157	98.74%	
	B.Sc.	106	106	100%	
2022	B.A.	118	99	83.90%	CBCS
	B.Sc.	112	96	85.71%	
2023	B.A.	141	104	73.76%	
	B.Sc.	140	92	65.71%	
2024	B.A.	168	147	87.50%	
	B.Sc.	132	99	75.00%	

5.2 Number of students Securing 1st Class in B.A./B.Sc. (Major/Honours) Programmes (Last five years):

Major/Honours	2020	2021	2022	2023	2024
Anthropology	2	5	18	16	16
Assamese	6	18	21	15	11
Botany	5	14	22	11	25
Chemistry	7	3	20	11	11
Economics	3	0	1	1	1
English	1	3	6	6	1
History	10	6	10	15	9
Mathematics	4	9	6	3	4
Physics	6	4	6	3	9
Political Science	8	14	16	16	11
Sociology	4	5	21	15	2
Zoology	20	16	28	24	27
Total	76	97	175	136	127

5.3 Number of students Securing 1st Division in H.S. Final Examination (Last five years):

Stream	2020	2021	2022	2023	2024
Arts	15 (4)	81 (16)	36 (6)	19 (3)	53 (11)
Science	20	96 (17)	14	6 (1)	30 (1)

N.B: The figure within parenthesis indicates the number of students securing star marks.

6.0 STUDENT SUPPORT:

6.1 Career Counseling Cell /Training and Placement Cell:

The college has ‘Career Counseling Cell and Training and Placement Cell’ to help the students in choosing the right track in their career advancement through proper counseling and providing various necessary information on career and personality development. It organizes counseling sessions, workshops on career related options as well as on issues related to students’ overall progress from time to time.



Fig: Career Counselling programme organized by the institution

6.2 Grievance Redressal Cell:

The Grievance and Redressal Cell is functional, both online and offline, to address different types of grievances filed by students.

6.3 Internal Complaints Committee:

There is an Internal Complaints Committee to address different grievances related to gender discrimination issues and organises awareness programmes among the stakeholders.

6.4 Entrepreneurship Development Cell:

The Entrepreneurship Development Cell is engaged in organizing various workshops and training programmes to attract and encourage the students to develop the idea of entrepreneurship utilizing local resources.

6.5 Scholarships:

The following scholarships can be availed by the students of the college.

- a) National Scholarships.
- b) Scheduled Caste/Scheduled Tribes/OBC/MOBC Scholarship, as per State Government rules.
- c) 'Ishan Uday', a UGC scholarship for North-East students.

Note: i) *Students are required to maintain regular attendance and discipline failing to which their scholarships may be withdrawn.*

ii) *Information regarding different schemes of national and state scholarships is displayed in the college notice board and website.*

6.6 Students' Aid Funds:

The college has a Poor Fund for assisting economically disadvantaged meritorious students which is generated as per resolution of the Governing Body. Applications are invited from deserving students and selected applicants are provided with books and other academic facilities including remission of tuition fees. Financial aid for physically disadvantaged students may also be granted by the college authority with due consideration of the case.

6.7 Awards for Brilliant Performance:

There are a good number of awards for brilliant performance in H.S. and B.A./B.Sc. Final Examinations :

- *Cash prizes* for top performers (one student from each stream) in H.S. Final Examination (securing *at least 75% marks*) by the Dhakuakhana College Teachers' Unit.
- Cash prize by the Dhakuakhana College Teachers' Unit for the students securing ***1st class 1st position*** in B.A./B.Sc. Final Examination. (If there is no 1st class 1st rank holder in the College, then the student securing highest marks amongst the 1st class holders of the college will be considered for the prize).

- Relaxation of tuition fee for a selected group of financially disadvantaged meritorious students.
- Free admission to the top-ranked student in the merit list of each class [viz., H.S. 1st Year (Arts), H.S. 1st Year (Science), First Semester of Four Year Under Graduate Programme in CBCS].
- Ramen Boruah Memorial Award to the Best Graduate of the Year sponsored by Mrs. Pallabita Boruah, an alumna of Dhakuakhana College
- Best Library User award to students.

7.0 CO-CURRICULAR FACILITIES:

7.1 Dhakuakhana College NSS Unit:

The College has a National Service Scheme (NSS) Unit since 1982, providing students a great number of opportunities of social works. The main objective of NSS is the ‘personality development through community service’. Following are some information regarding NSS.

- i) NSS activities include community services through various awareness camp, health camp, blood donation camp, adoption of Model Village, activities related to environment protection and plantation, disaster management, village sanitation, literacy programme and all such works that contribute to community development.
- ii) The students under the banner of NSS have opportunity to take part in various National and International events such as the Republic Day Parade, National Integration Camp, Personality Development Camp, National Youth Festival, Youth Exchange Programme with Foreign Countries, Adventure Camp, etc. In the last few years, a good number of students have got the opportunity to participate in some national and international programmes representing the college.
- iii) NSS Volunteers are eligible for Indira Gandhi National Award for outstanding service to community development.
- iv) There are quotas of reservation for NSS Volunteers in all Indian universities for admission in different courses.

7.2 Students’ Union:

Students’ Union of the College is an elected body of the students to uplift various socio-cultural and sports activities among the students of the college along with the development of leadership quality. Elected office bearers of the Students Union execute various agenda of the Students’ Union under the guidance of teacher advisers as per the constitution of the Union.



Fig: Cultural programme organized by the institution

7.3 Memorial Lectures, Debates and Quiz:

In order to enhance the co-curricular activities, the college organizes a number of special lectures, debates and quiz competitions as shown below.

- 'Prahlad Gohain Memorial Debate competition', a State level inter-college debate competition in memory of Late Prahlad Gohain, founder Vice-Principal of Dhakuakhana College.
- Arrangement of Special Lecture sessions on particular topics by eminent personalities from various fields in different times.

7.4 College Magazine:

Dhakuakhana College Students' Union has been publishing regularly an annual magazine, named as '*Antarikshya*', which is a platform for the students to develop literary proficiency. The Magazine Secretary of the Students' Union is the editor of the magazine and works under the guidance of an editorial board consisting of other students to bring out the College Magazine. Publication of the Students' Union magazine is supervised by the Teacher-in-Charge, who is also the adviser of the magazine section. The Students' Union Magazine reflects the literary and socio-cultural activities of the students that may provide key to have a peep into the achievements and activities of the students of the college of the past.

7.5 Departmental Magazines:

The different departments of the college also publish their own Departmental Magazines periodically where articles, contributed by the faculties and students of the departments, related with the fields of their study, literature and culture are included. These departmental publications play an important role in enhancing the creativity writing skills of the students. Several departments publish e-magazines with contributions from students and faculties. Besides, students work to bring out Wall Magazines that are displayed periodically in the respective departments.

7.6 Others:

In order to develop the physical, intellectual and aesthetic qualities of students to their fullest potential, the college arranges a number of co-curricular activities including quiz competitions, seminars, music sessions, drama, study trips, excursions, etc. Some of the student centric organisations /clubs are as follows.

- Yoga club
- Sports club
- Music club
- Literary and fine arts club
- Yuva Tourism Club

8.0 ORGANIZATION AND MANAGEMENT:

8.1 Administration:

The Governing body (GB) is the apex body of the college duly formed by DHE, Assam. The Principal is the Head of the Institution and Secretary to the GB.

8.2 Internal Quality Assurance Cell (IQAC):

IQAC is one important body of the College formed by the authority as a quality sustenance measure. Vision of IQAC is to ensure quality culture as prime concern for the Higher Education institutions through institutionalizing and internalizing all the initiatives taken with internal and external support. IQAC functions to ensure quality standard in every aspects of the institution including teaching, learning and evaluation by means of different sub-committees formed for the purpose.

8.3 Other Committees and Cells:

For smooth functioning of the administrative as well as academic activities of the college, there are certain committees and cells comprising the members of the teaching and non-teaching staff which perform various activities in the college.

- i) **Campus Maintenance Committee:** This committee deals with the maintenance of infrastructure in the college.
- ii) **Health, Hygiene and Medical Cell:** The Medical Cell works to take care of the health and hygiene of the college community, and in the time of emergency, to provide first aids to the victim.
- iii) **Grievance Redressal Cell:** Through this cell, members of the college community (students, teachers, employees) and well wishers may lodge any complaint and may put suggestions with constructive views.
- iv) **Anti-ragging Committee and Anti Ragging Squad:** To prevent the menace of ragging, there is an Anti-Ragging Committee in the College as per the UGC regulation which functions to prevent ragging and any other unlawful activities among the students. As such, ragging is a punishable criminal offence and it is

banned in the educational institution. Students as well as the parents have to sign an undertaking at the time of admission.

- v) **Routine Committee:** Preparation and updating of academic routine is done by a routine committee consisting of efficient teachers of the college fraternity.
- vi) **Research and Development Cell:** Research activity is a part and parcel of academic curriculum according to the new UGC guideline. The research committee of Dhakuakhana College co-ordinates all research activities like minor and major research projects of the teachers, seminars and conferences organized by the college, publication of research journal and such other innovative practices for benefit of the students.
- vii) **Library Committee:** The Library Committee has been instrumental in purchase of books and subscription of academic journals for the Central Library in collaboration with the Head of the Departments and the Principal. It also monitors the effective maintenance of library rules for the interest of the students.
- viii) **Infrastructure Maintenance Committee:** For the maintenance of different buildings and other infrastructures of the college there is an Infrastructure Maintenance Committee that monitors various infrastructure maintenance works and infrastructure development projects.
- ix) **Event Register Maintenance Committee:** Documentation of all the important events, organized by the college, is recorded in an Event Register by this committee.
- x) **College Canteen Committee:** The Canteen Monitoring Committee continuously monitors the quality of food and hygiene of the college canteen.
- xi) **Planning Committee:** There is a Planning Committee which plans construction and maintenance of overall infrastructure, beautification, forestation, etc. in the college campus.
- xii) **Construction and Development Committee:**
There is a Construction and Development Committee which monitors different construction activities in the college to ensure quality of the work within the time limit.

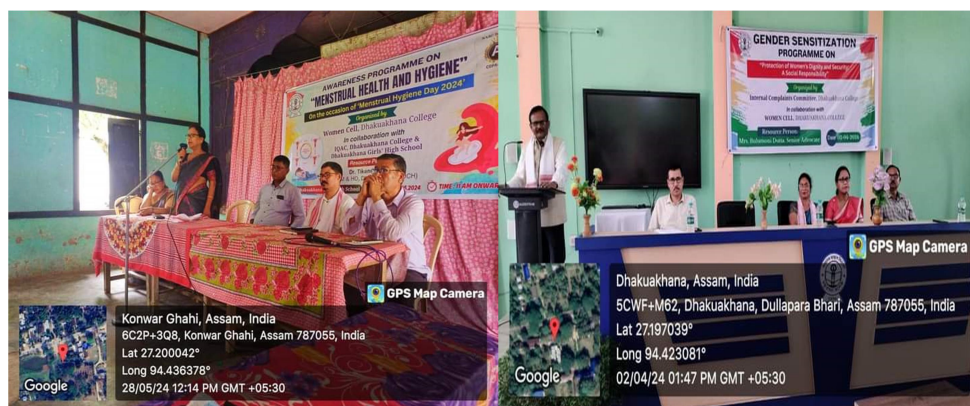


Fig: Awareness programme organized by the institution

8.4 General Rules for Maintenance of Discipline:

- a) No organizations other than the recognized ones by the college authority shall enjoy the facilities of the college premises.
- b) All notices desired to be pasted or circulated by the students anywhere in the college and hostel premises shall require the prior approval of the Principal.
- c) No vehicle without prior permission from the Principal will be allowed to enter the college premises. Students have to obtain due permission from the college authority for bringing their vehicles into the college.
- d) Wearing helmet is compulsory in the college premises for two-wheeler riders.
- e) No student can take any other full-time course(s) concurrently apart from the course of study in the college. Violation of this will lead to disciplinary actions.
- f) Students shall maintain perfect silence in the classroom and refrain from any unruly behaviour.
- g) Mobile phones are strictly prohibited inside the class room and examination hall.
- h) Smoking, abuse of drugs, sewing of tobacco and betel nuts (*pan-tamul*) and taking of harmful liquor in the college campus are strictly prohibited.
- i) The following activities are treated as serious offence by the college authority:
 - Ragging of any type.
 - Disruption of classes by any menace.
 - Destruction and misuse of College properties including library books, laboratory equipments and any other items of students' support and progression.
 - Misbehaviour towards fellow students and others including office bearers.
 - Entering into the college premises with weapons.
 - Students of the college entering into the college premises without uniform.

The students of the college must abide by all the rules and regulations framed by the College Authority. **Violation of any rule is liable for disciplinary actions like termination of scholarship, forced transfer and even expulsion from the College.**

8.5 Uniform for Students:

For Boys: **White shirt and formal black pants** (*Jeans are not allowed*).

For Girls: a) **Muga/muga coloured mekhela** and **white chador** with red borders.
b) White **salwar kurta** (Round necked) and red coloured **chunni** (*Leggings are not allowed*).

9.0 OTHERS:

9.1 Boys' and Girls' Common Room:

Separate Boys' and Girls' Common Room facilities are provided to the students for recreational activities during their leisure periods.

9.2 Departmental Forums and Associations:

Students are encouraged and guided by different Forums and Associations in various co-curricular and extra-curricular activities. Seminars, Debating competitions, Workshops, etc. are organized by these organizations for the all-round development of the students. Different Forums and Associations of the college are as follows:

- Physical Science Study Circle.
- Asomiya Sahitya Chora.
- Economics Association.
- Political Science Forum.
- Zoological Forum

9.3 Alumni Association:

The College has a registered Alumni Association which keeps contact with the alumni and organizes them to associate with different activities for the welfare of the college community.

9.4 College Identity Card:

All the students must receive their College Identity Cards at the time of admission. No student will be allowed to enter the college and attend classes without the Identity Card. Principal's signature over the Identity Card must have to be affixed within 15 days from the date of admission.

10. STAFF:

10.1 Administrative Heads:

Principal : Dr. Jugananda Sut, M.Sc., Ph.D.
Vice-Principal : Mr. Chitra Kumar Konch, M.A., M.Phil.

10.2 Faculty Members:

Anthropology

1. Dr. Narendra Das, M.Sc., Ph.D., Associate Professor
2. Mr. Jukti Ratna Saikia, M.Sc., Associate Professor **(HOD)**
3. Dr. Parishmita Gogoi, M.Sc., Ph.D., Assistant Professor
4. Miss Shyamashree Gogoi, M.A., Assistant Professor

Assamese

1. Mr. Chitra Kumar Konch, M.A., M.Phil., Associate Professor **(HOD)**
2. Mr. Niranjan Das, M.A., Assistant Professor
3. Mrs. Gitarthi Borgohain, M.A., Assistant Professor
4. Dr. Biva Rani Das, M.A., M.Phil., Ph.D., Assistant Professor
5. Mr. Manoranjan Bordoloi, M.A., Assistant Professor

Botany

1. Mr. Biswa Bikash Gogoi, M.Sc., M.Phil., Associate Professor **(HOD)**
2. Mr. Rabindra B. Pegu, M.Sc., Associate Professor,
3. Miss. Tridisha Borgohain, M.Sc., Assistant Professor
4. Mr. Rakesh Kalita, M.Sc., Assistant Professor

Chemistry

1. Mr. Gunin Gogoi, M.Sc., M.Phil., Associate Professor **(HOD)**
2. Mr. Prakash Upadhyaya, M.Sc., M.Phil., Associate Professor
3. Dr. Satya Ranjan Neog, M.Sc., Ph.D., Associate Professor
4. Dr. Bijoy Ghosh, B.Ed., M.Sc., Ph.D., Assistant Professor

Economics

1. Mr. Ashim Kumar Handique, M.A., M.Phil., Assistant Professor **(HOD)**
2. Mr. Kamala Das, M.A., M.Phil., Assistant Professor
3. Dr. Sonit Kumar Bhuyan, M.A., M.Phil., Ph.D., Assistant Professor
4. Miss Peyano Agarwala, M. A., Assistant Professor

Education

1. Miss Hiranya Probha Taye, M.A., Assistant Professor
2. Miss Prarthana Chutia, M.A., Assistant Professor

English

1. Mr. Jamini Kumar Saikia, M.A., M.Phil., Associate Professor **(HOD)**
2. Mr. Rinku Hazarika, M.A., M.Phil., Assistant Professor
3. Miss Paharee Konwar, M.A., Assistant Professor
4. Miss Plabita Phukan, M.A., Assistant Professor

History

1. Mr. Lohit Morang, M.A., Assistant Professor **(HOD)**
2. Mrs. Priskili Nampui, M.A., M.Phil., Assistant Professor
3. Dr. Pankaj Doley, M.A., M.Phil., Ph.D., Assistant Professor
4. Mrs. Papari Mala Bhuyan, M.A., B.Ed., Assistant Professor

Mathematics

1. Mr. Mridul Kumar Gogoi, M.Sc., Associate Professor **(HOD)**
2. Dr. Anjan Borgohain, M.Sc., Ph.D., Associate Professor
3. Mrs. Karabi Saikia, M.Sc., M.Phil., B.Ed., Assistant Professor
4. Mr. Tabendra Nath Das, M.Sc., M.Phil., B.Ed., Assistant Professor

Philosophy

1. Mr. Satish Pegu M.A., Assistant Professor

Physics

1. Mr. Prasanta Gogoi, M.Sc., Associate Professor **(HOD)**
2. Mr. Zokapsang Lungtau, M.Sc., Assistant Professor
3. Mr. Angshuman T. Borgogoi, M.Sc., M. Phil., Assistant Professor
4. Vacant

Political Science

1. Dr. Pankaj Borah, M.A., Ph.D., B.Ed., Assistant Professor **(HOD)**
2. Mr. Dhruba Jyoti Gogoi, M.A., B.Ed., Assistant Professor
3. Dr. Partha Protim Borthakur, M.A., Ph.D., Assistant Professor
4. Miss. Shrutilekha Barman, M.A., M.Phil., Assistant Professor

Sociology

1. Mr. Pradip Borah, M.A., Associate Professor **(HOD)**
2. Mr. Probin Doley, M.A., M.Phil., Assistant Professor ,
3. Mrs. Puspanjali Dowari, M.A., M.Phil., Assistant Professor
4. Dr. Kanchan Gogoi, M.A., M.Phil., Ph.D., Assistant Professor

Zoology

1. Mrs. Indu Hazarika, M.Sc., M.Phil., Associate Professor **(HOD)**
2. Dr. Narendra Nath Dutta, M.Sc., M.Phil., Ph.D., Associate Professor

3. Mr. Jiban Chandra Gogoi, M.Sc., Assistant Professor
4. Mr. Priyam Nath, M.Sc., Assistant Professor

10.3 Library Staff:

1. Dr. Maya Deori, MLISc., Ph.D., Librarian
2. Mr. Bedbrat Dutta, B.A., Library Assistant
3. Mr. Pradip Fangso, H.S., Library Bearer
4. Mr. Sadananda Gogoi, H.S., Grade IV

10.4 Non-Teaching Staff:

(i) Office Staff:

1. Mr. Nara Kanta Boruah, B.A., U.D.A.
2. Mr. Satya Konwar, B.A., U.D.A.
3. Mr. Khitish Chandra Pegu, B.A., U.D.A.
4. Mrs. Lakhimai Baruah, M.A., L.D.A.
5. Mr. Biren Dowarah, B.A., Laboratory Assistant
6. Miss Bidyawati Gogoi, B.A., L.D.A.
7. Mr. Manash Jyoti Gogoi, B.Sc., PGDCA, Junior Assistant
8. Mr. Manik Chandra Saikia, H.S.L.C., Grade IV
9. Mr. Hemanta Khanikar, B.A., Grade IV
10. Mr. Jitu Sut, Class-IX, Grade IV
11. Mr. Nipen Konwar, H.S.L.C., Grade IV
12. Mr. Babulmoni Gogoi, H.S., Grade IV
13. Mr. Bitupan Chetry, H.S., Grade IV

(ii) Laboratory Bearer Staff:

Anthropology

1. Vacant

Botany

1. Mr. Lila Kanta Baruah, H.S.L.C.
2. Mr. Prafulla Das, H.S.

Chemistry

1. Mr. Debeswar Gogoi, B.A.
2. Mr. Anil Doley, B.A.

Physics

1. Mr. Jugananda Chamuah, H.S.L.C.
2. Mr. Champak Gogoi, H.S.

Zoology

1. Mr. Kamal Chandra Das, H.S.
2. Vacant

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